

VERMONT TECH

Office of the Registrar

Fall 2020 REQUEST FOR CHANGE OF GRADE TO P/NP

Student Name: _____ ID: _____

Program: _____ Academic Advisor: _____

Contact your academic advisor to determine if this is the right thing for you and your degree. Requests need to be submitted to registrar@vtc.edu no later than the close of business on **December 17, 2020**. Once requests are submitted, the P/NP selection **CANNOT** be reversed.

Courses to change grade:

Course section to change from letter grade to P/NP

Instructor

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Student Acknowledgement (required)

I have discussed making the change to P/NP grades for the sections above with my academic advisor or department chair: Advisor Department Chair

Initial and date

I confirm that I have reviewed the Pass/No Pass (P/NP) [FAQs](#) page published on the website:

Initial and date

OFFICIAL USE ONLY

Grades Updated: Date: _____ Init: _____
Grades Checked: Date: _____ Init: _____
Copy sent to: Department Chair Date: _____ Init: _____