

VERMONT TECH

Manual of Policy and Procedures

<i>Title:</i> Use of Residence Hall Director Apartments	<i>Number:</i> T 208	<i>Page(s):</i> 2
	<i>Date:</i> June 1, 2014	

PURPOSE

Vermont Technical College provides apartments for Residence Hall Directors as a part of their total compensation package for the position. The apartment is the property of the College which may regulate the terms of use of the apartment. This policy states who may, and may not, reside in the apartments and under what circumstances.

STATEMENT OF POLICY

The Residence Hall Director apartment is for use and habitation by the Residence Hall Director and his/her immediate family (spouse, civil union partner, and child) during the term of their employment. A partner in a long term, committed relationship may, at the discretion of the President of the College, be allowed to reside in the apartment. The fiancée/partner is not eligible for meal or other benefits. All family members or partners over the age of 16 will be required to successfully complete a criminal background check. Children who are not the biological or adopted children of the Residence Hall Director are prohibited from living in the apartment.

Residence Hall Directors are expected to reside in the apartment during the entire term of their contract.

Part time Residence Hall Directors may remain in the apartment during the summer if they have indicated that they intend to return to the position for the following academic year. If not returning, the apartment must be vacated by May 31.

Residence Hall Directors may have short term guests in their apartments for a period not to exceed two consecutive weeks.

Under no circumstance will a Residence Hall Director allow the use of their apartment by another party, including immediate family members, when they are not residing in the apartment or under contract.

Animals, other than designated service animals, may be allowed at the discretion of the Dean of Students, in consultation with the Director of Facilities, who reserves the right to require the removal of the pet if it is determined to have an adverse effect upon the health and safety of residents.

POLICY MODIFICATION HISTORY

- I. The following dates reflect chronological changes made to this policy which are henceforth considered depreciated.
 - a) August 19, 2010
 - b) June 1, 2014

Signed By:  Patricia Moulton President
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