

# VERMONT TECH

## Manual of Policy and Procedures

<i>Title:</i>  <b>Removal of Non-College Affiliated Persons from Campus</b>	<i>Number:</i> <b>T 206</b>	<i>Page(s):</i> <b>2</b>
	<i>Date:</i> <b>July 28, 2014</b>	

### PURPOSE

Vermont Tech seeks to provide a safe and secure learning environment for members of the College community as well as various other groups and individuals who have legitimate access to, and use of, the campuses and affiliated sites. On occasion, it may be advisable to remove individuals from these locations who have acted in a disruptive, criminal or intimidating manner and are having a detrimental effect upon the learning environment or are interfering with the ability of others to enjoy the use of the College and its facilities. Appropriate responses to these behaviors are addressed below. This policy is not intended to address issues related to current students or employees which are addressed under the Student Code of Conduct, Policy T102-Disciplinary Dismissal, Policy T203-Soliciting, canvassing, selling, distributing or Policy T217-Employee Conduct and Working Environment.

### STATEMENT OF POLICY

Individuals who are disrupting the normal operations of the College as a result of inappropriate or threatening behavior or criminal activity may be asked to leave the premises at the discretion of the Director of Public Safety or person in authority at other campuses or locations in consultation with, unless exigent circumstances exist, the Dean of Students.

Individuals who are disruptive or who are threatening the well-being of themselves or others may be issued a verbal or written warning or, if circumstances warrant, a no trespass order which bars them from coming onto College owned property. Where issued, a copy of the no trespass order will be given to the Vermont State Police, or other appropriate law enforcement agency that has jurisdiction over the campus or other location, who will be called in case of subsequent trespass.

### PROCEDURES

1. Any member of the College community who experiences or witnesses disruptive or threatening behavior on the Randolph campus should report this activity verbally to the Public Safety office as soon as possible. A follow up written statement should also be made. On other campuses and locations, the designated site director or person of authority should be contacted in the same manner.

2. An investigation of the complaint should be conducted immediately to determine if the basis for the complaint is justified and the seriousness of the situation.
3. In cases where disruptive behavior is found but is not deemed to be a significant disruption or an immediate physical threat, a verbal or written warning to the individual(s) involved will be issued.
4. If there are subsequent acts of disruptive or threatening behavior, the individual(s) involved may be issued a no-trespass order at the discretion of the Director of Public Safety in Randolph or appropriate person in authority at other campuses or locations in consultation with, unless exigent circumstances exist, the Dean of Students.
5. In cases deemed to present a significant disruption or an immediate physical threat, or there has been an actual use of force, the person(s) involved will be asked to leave campus immediately. Failure to do so may result in a call to local law enforcement, the issuance of a no trespass order, or both.
6. In situations where criminal activity may be involved, a call will be made to local law enforcement and a no-trespass order will be issued.
7. A copy of the no-trespass order shall be kept with the Director of Public Safety or person of authority.

#### POLICY MODIFICATION HISTORY

- I. The following dates reflect chronological changes made to this policy which are henceforth considered deprecated.
  - a) August 31, 2010
  - b) July 28, 2014

Signed By:  Patricia Moulton President
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