

VERMONT TECH

Manual of Policy and Procedures

<i>Title:</i> Soliciting/Canvassing/Selling/Distributing	<i>Number:</i> T 203	<i>Page(s):</i> 1
	<i>Date:</i> October 2009	

PURPOSE

The Vermont Technical College has established a policy regarding soliciting, canvassing, selling, and distributing to employees by employees and non-employees.

STATEMENT OF POLICY

1. Non-employees

Non-employees shall not be allowed to engage in solicitation of employees for any purpose during the employees' working time.

2. Employees


Employees shall not be allowed to solicit other employees during their working time nor during the working time of the employees being solicited. Working time shall not include mealtimes, work breaks, or other times during the day in which work is not required.

3. Distribution of Literature

The Vermont Technical College reserves the right to prohibit employees from distributing literature or other materials in work locations at any time -- when such distribution interferes with work.

POLICY MODIFICATION HISTORY

- I. The following dates reflect chronological changes made to this policy which are henceforth considered depreciated.
 - a) October 17, 1984
 - b) October 2009

Signed By:  Patricia Moulton President
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