

VERMONT TECH

Manual of Policy and Procedures

<i>Title:</i> Graduation Standards	<i>Number:</i> T 121	<i>Page(s):</i> 2
	<i>Date:</i> June 30, 2009	

PURPOSE

In accordance with the VSC Board of Trustees mandate and VSC Policy 106 General Education, Vermont Technical College has established graduation standards in writing, oral communication, quantitative reasoning, and information literacy. The purpose is to demonstrate the competence of graduates in these areas, and to promote continuous improvement in teaching and learning.

STATEMENT OF POLICY

Vermont Technical College will design and implement assessments for each standard according to the schedule determined by the Council of Presidents.

Completion of the graduation standards will be reviewed as part of the final degree audit. Students must complete the assessments successfully prior to and as a condition of graduation. If a student has failed to pass any of the four standards, he/she will not be allowed to graduate.

Students will have more than one opportunity to complete each standard. If a student fails to pass any assessment, remedial opportunities will be available.

Information about graduation standards will be included in the Vermont Tech college catalog and online. Students will be informed about where and when graduation standards will be assessed.

Written communication assessments will be conducted in the writing classes. Quantitative reasoning will be assessed in identified math courses. Information literacy will be assessed in a standalone web-based instrument. Oral communication will be assessed in program courses.

Students completing associate degrees will be required to pass instruments at the associate level. Students completing baccalaureate degrees will be required to pass assessments at the baccalaureate level.

If a student completes an assessment successfully and later mistakenly repeats the assessment and fails, the original pass will take precedence.

Successfully fulfilling the graduation standards at one VSC institution will be accepted as fulfillment of the standards at any other VSC institution for an equivalent associate or bachelor degree.

Students are responsible for keeping informed about the results of their graduation standards assessments, which they can view in Web Services. Students are responsible for informing their teachers and advisors about their status for each standard.

Results of student assessments will be shared with faculty and students and used to improve teaching and learning at Vermont Technical College.

Vermont Technical College will report regularly, as required, to the VSC system on results of student performance on the graduation standards.

POLICY MODIFICATION HISTORY

I. The following dates reflect chronological changes made to this policy which are henceforth considered depreciated.

- a) 1/7/2004
- b) 9/28/2005
- c) 6/30/2009

Signed By:  Patricia Moulton President
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