

VERMONT TECH

Manual of Policy and Procedures

<i>Title:</i> Advance Standing	<i>Number:</i> T 106	<i>Page(s):</i> 2
	<i>Date:</i> June 30, 2009	

PURPOSE

The Vermont Technical College recognizes that many of its students and potential students will bring to the College credit or prior learning equivalent to that required by Vermont Tech.

STATEMENT OF POLICY

A student may have courses waived or be granted credit for advanced standing via a number of routes.

- 1. Institutional Credit**
Credit will be granted for equivalent course work accomplished at another Vermont State Colleges college that satisfies the Vermont Tech course requirements. This course work is not considered transfer credit. Students wishing to enroll at another VSC college simultaneously with their Vermont Tech enrollment will follow the VSC Enrollment Consortium procedures.
- 2. Transfer Credit**
Credit may be granted for course work satisfactorily completed at an accredited post-secondary institution or equivalent military school with an equivalent grade of "C-" or better
- 3. Challenge Exam Credit**
Students who feel that they possess the requisite knowledge, either from life experience or non-accredited course work, to pass a comprehensive exam on a Vermont Tech course may, with the permission of the appropriate department chairperson, attempt a challenge exam. Not all courses may be challenged and credit will only be awarded only upon successful completion of the exam
- 4. Portfolio/Life or Military Experience Credit**
Credit may be granted for course work when a student has documented that he or she possesses the skills and/or knowledge equivalent to that required in the Vermont Tech course(s). The assessment will be made by the appropriate department chairperson and must be approved by the Academic Dean.
- 5. Advanced Placement, CLEP, ACT or DANTES Testing Credit**

Students who have completed recognized testing at the performance level recommended for college credit may be awarded college credit for equivalent course work

6. Course Substitution of Credit

Students or departments may substitute similar or equivalent course work for required courses within a program, for reasons such as disability, faculty or resource availability, etc. All course substitutions require the approval of the department and the Academic Dean

Only relevant coursework for the degree programs applied for will be evaluated for advanced standing. Additional credits will not be awarded for the purpose of raising financial aid entitlements.

In applying transfer credit, waivers or substitutions toward to a particular program advanced standing is subject to the following restrictions:

1. No more than 50 percent of the total program requirements may be obtained by advanced placement
2. No more than 50 percent of the total program major requirements may be obtained by advanced standing Credit will be granted for equivalent course work accomplished at another Vermont State Colleges college that satisfies the Vermont Tech course requirements. This course work is not considered transfer credit. Students wishing to enroll at another VSC college simultaneously with their Vermont Tech enrollment will follow the VSC Enrollment Consortium procedures.
3. Credits may be transferred, waived or substituted into a Vermont Tech program after matriculation provided that the total advanced placement and later credits do not exceed the above totals.

POLICY MODIFICATION HISTORY

- I. The following dates reflect chronological changes made to this policy which are henceforth considered depreciated.
 - a) 7/21/2005
 - b) 6/30/2009

Signed By:  Patricia Moulton President
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